



Cincinnati

Organization Affiliate Registration Package

PLEASE FULLY COMPLETE AND RETURN TO THE ATTENTION OF:

IV-CHARIS

821 Bank Street

Cincinnati, OH 45214

513-542-9735

513-681-5373

4charisawareness@fuse.net

Test 1 Million is a mobilization of The Black AIDS Institute. Any questions about the campaign can be directed to the Mobilization Department of the Black AIDS Institute by emailing test1million@blackaids.org or via fax at (646) 964-6538.



WELCOME TO THE TEST 1 MILLION MOVEMENT

Welcome and thank you for your interest in becoming a part of the Black AIDS Institute's Test 1 Million movement! The Test 1 Million campaign is a call-to-action for 1 million Black Americans to get screened for HIV. As part of our ongoing support, below you will find detailed instructions that have been developed to make your registration process as an official Test 1 Million affiliate an easy one. Attached you will find the necessary forms you will need to complete your registration process and step by step instructions on how to properly complete and submit them.

The Black AIDS Institute welcomes you to the Test 1 Million movement. We are excited to have you on board and look forward to working with you to reach our collective goal of testing 1 million Black Americans by June 27, 2010. We thank you for your work with HIV/AIDS and we look forward to supporting your organization's efforts in this movement.

REGISTERING YOUR ORGANIZATION AS AN OFFICIAL TEST 1 MILLION ORGANIZATION

The following steps will assist you in registering your organization as an official Test 1 Million organization.

Step 1: A representative from your organization must fully complete and submit the Test 1 Million registration package (Organization affiliation form and memorandum of understanding) to the lead Test 1 Million organization in Cincinnati – IV Charis.

Step 2: Once IV-Charis has received your completed registration package, the Black AIDS Institute will process it and you will be notified of your Test 1 Million status. Your organization will be assigned an affiliate number which can be used by your organization to submit requests and will receive an official Test 1 Million Toolkit which will include your organizations finalized signed version of your organization affiliation memorandum of understanding.

Step 3: You're ready to get started!! As an official Test 1 Million affiliate you are eligible to request the Institute's support for your events including request for Test 1 Million co-branded materials and speakers.

Congratulations on becoming an official Test 1 Million Affiliates!

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Organization

Affiliation Form

Organizational Information

ORGANIZATION NAME: _____

ORGANIZATION ADDRESS: _____

LEAD CONTACT: _____

LEAD CONTACT EMAIL: _____

LEAD CONTACT PHONE NUMBER: _____

SECONDARY CONTACT: _____

SECONDARY CONTACT EMAIL: _____

SECONDARY CONTACT PHONE NUMBER: _____

ORGANIZATIONAL MISSION: _____

ORGANIZATION SERVICES: _____

Please provide a brief summary of services your organization provides

HOW MANY INDIVIDUALS
DOES YOUR
ORGANIZATION PROVIDE
SERVICES TO?



Memorandum of Understanding

Today, _____ the Black AIDS Institute, IV-Charis, and _____ enter
(date) (Organization/City name)

into a Memorandum of Understanding to increase their combined capacity and collaborative advocacy efforts to strategically address the HIV/AIDS crisis plaguing minority communities across the nation. Through the partnership, the Black AIDS Institute, IV-Charis and _____ seek to achieve the following objectives:

(Organization/City name)

- Increase African Americans' awareness and knowledge about HIV/AIDS;
- Increase the number of African Americans who have been tested for HIV/AIDS and thereby know their HIV status;
- Increase the number of HIV positive African-Americans that are in appropriate care and treatment.
- Reduce the stigma surrounding HIV/AIDS in the Black community;
- Motivate African-Americans to adopt positive health behaviors and actions that can reduce the HIV/AIDS prevalence experienced by this population;
- Provide a platform for the exchange of information, ideas, and commentary designed to Increase African Americans' understanding of HIV/AIDS in the Black community.

To meet the outlined objectives, the organizations agree to a campaign period that begins with the signing of this document and extends to June 27, 2010, during which they will take the following actions:

With the support of the Black Aids Institute (when requested and available), _____ pledges to:

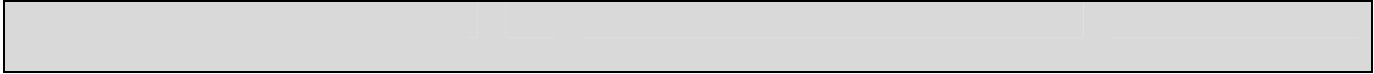
(Organization name)

- Test _____ individuals for HIV/AIDS from the date of the signing of this agreement to June 27, 2010.
- Host _____ HIV/AIDS Awareness events from the date of the signing of this agreement to June 27, 2010.
- Seek official Black AIDS Institute approval associated with the use of the official Black AIDS Institute and/or Test 1 Million logo, name and/or brand in any publications/announcements, materials, and/or events;

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Memorandum of Understanding



IV-Charis agrees to:

- Serve as lead agency for the Test 1 Million Cincinnati Campaign
- Serve as liaisons for the Black AIDS Institute and the City of Cincinnati
- Provide a Project Coordinator for Cincinnati Campaign
- Facilitate the T1M Cincinnati Meetings
- Be responsible for the mobilization of Cincinnati organizations in the campaign
- Coordinate 10 HIV/AIDS Awareness Programs for Cincinnati
- Coordinate number tracking for individuals tested in the City of Cincinnati

The Black AIDS Institute agrees to:

- Recognize _____ as its official Test 1 Million
(Organization name)

Organizational Affiliate in communications materials including, but not limited to its publications, press releases, web site, etc.;

- Appoint a designated staff person to manage the Test 1 Million campaign and assist in the development of materials related to the partnership.
- Provide technical assistance with events, media, and materials when requested and available.
- Provide Test 1 Million materials and other informational materials for organizational affiliates (as available);
- Provide an official Test 1 Million website that will contain partner updates, information, and opportunities for partners to post updates.

Responsibility for Initiation, Staffing and Financing Protocols: The Black AIDS Institutes assumes no financial or staffing liability for activities carried out by organizational affiliates, but will provide materials and technical assistance when requested and available. Sponsoring affiliates have the responsibility of developing and conducting their individual events. The responsibility to manage and account for event monies resides with the sponsoring member and each party shall bear the costs of its own activities under this Agreement.

This Memorandum of Understanding will become effective when signed by all participants. It may be modified at any time by joint agreement of the parties involved. This agreement may also be terminated by any signatory providing written notice 30 days in advance of the termination to the other parties involved.

Signatures:

I _____(Printed Name of **Organization’s CEO or COO or City Mayor**) have read the above and agree to follow the program procedures and expectations as defined herein as a condition of participation in the Test 1 Million Campaign.

Signature: _____ Date: _____

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I -----(Mamie Harris, IV-Charis) have read the above and agree to follow the program procedures and expectations as defined herein as a condition of participation in the Test 1Million Campaign.

Signature: _____ Date: _____

I -----(Myisha M. Patterson-Gatson, Director of Mobilization) have read the above and agree to follow the program procedures and expectations as defined herein as a condition of participation in the Test 1Million Campaign.

Signature: _____ Date: _____